

# Hammond Town Hall Reservation Application

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Event \_\_\_\_\_ Time: Start \_\_\_\_\_ End \_\_\_\_\_

What type of Event?

Meeting

Party

What are you using?

Hall & Outside

Hall only

Outside only

Will you be having outside entertainment? YES  NO   
(Outside entertainment must be done by 10 pm)

Approximate number of guests: \_\_\_\_\_

Fee: \$150.00 due the day of the event

Signature of Applicant \_\_\_\_\_

Phone number: \_\_\_\_\_

By signing this application you agree to adhere to the rules and responsibilities of the Town of Hammond Town Hall.

Signature of Town Hall Representative \_\_\_\_\_

Approved: YES  NO